



CANNON BUILDING
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BOARD OF HOME INSPECTORS

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MEETING MINUTES:	DELAWARE BOARD OF HOME INSPECTORS
DATE AND TIME:	July 30, 2019
PLACE:	Division of Professional Regulation 861 Silver Lake Boulevard, Cannon Building Second Floor Conference Room B Dover, Delaware
MINUTES FOR APPROVAL:	September 10, 2019

MEMBERS PRESENT

Dennis Theoharis, Public Member, Chair
Jay "Wes" Mast, Professional Member, Vice Chair
Tim Harriger, Professional Member
Joyce Edwards, Public Member
Donald E. Pyle, Sr., Professional Member

MEMBERS ABSENT

None

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Mary Veenema, Administrative Specialist II

PUBLIC PRESENT

There were no members of the public present.

CALL TO ORDER

Mr. Theoharis called the meeting to order at 9:04 AM

REVIEW AND APPROVAL OF MEETING MINUTES

A motion was made by Ms. Edwards, seconded by Mr. Harringer, to approve the July 30, 2019 meeting minutes as presented. The motion carried unanimously.

UNFINISHED BUSINESS

There was not any unfinished business.

NEW BUSINESS

Ratification of Application for Home Inspector by Examination

Mr. Pyle made a motion, Mr. Mast seconded to approve the application for Home Inspector by Examination for Craig McBride. The motion carried unanimously.

Mr. Mast made a motion, Ms. Edwards seconded to approve the application for Home Inspector by Examination for Keith Orr. The motion carried unanimously.

Mr. Pyle made a motion, Mr. Mast seconded to approve the application for Home Inspector by Examination for Ralph Robinson. The motion carried unanimously.

Ratification of Application for Home Inspector Trainee

Mr. Mast made a motion, seconded by Ms. Edwards to approve the applications for Home Inspector Trainee for the below applicants. The motion carried unanimously.

- Jeffrey Tetrick
- Daniel Martin
- Cortland Bradley
- Keith Jones
- Howard Rosenberg

Review of Request for Education Provider

Mr. Harringer made a motion, seconded by Ms. Edwards to approve Green Training USA as an Education Provider. The motion carried unanimously.

Complaint Update

Complaint #39-02-19 has been dismissed due to insufficient evidence.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD (For Discussion Only)

How Inspectors Handle Faulty Windows

The Board discussed faulty windows and how to mark them on reports, major or repairable.

Home inspectors who market their auxiliary services during home inspections, proposed regulation change to be put on next meeting agenda.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting is scheduled for Tuesday September 9, 2019 at 9:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, a motion was made by Mr. Harringer, seconded by Ms. Edwards to adjourn the meeting at 9:31 AM. The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary Veenema".

Mary Veenema
Administrative Specialist II